

9 July 2020

| Item(s)   | Responsible Person(s)         | Strategic Priority/ Comments                             |
|---|-------------------------------|--|
| <b>Standard Items</b>   |                               |  |
| Work Programme for 2019-20 – Update   | Democratic Services           | Regular Report   |
| Quarter 4 Performance Report  | Pat Jukes                     | Quarterly Report   |
| Financial Performance (Detailed): Outturn 2018/19 Quarter 4                               | Jaclyn Gibson/ Colleen Warren | Quarterly Report Professional High Performing Services   |
| Treasury Management Stewardship and Actual Prudential Indicators Report 2019/20 (Outturn) | Jaclyn Gibson/Colleen Warren  | Six Monthly Report Professional High Performing Services |
| Strategic Risk Register – Quarterly Report  | Jaclyn Gibson/Colleen Warren  | Quarterly Report Professional High Performing Services   |

**20 August 2020 (Monitoring Overview)**

| Item(s)  | Responsible Person(s) | Strategic Priority/ Comments                              |
|--|-----------------------|---|
| <b>Standard Items</b>                                      |                       |   |
| Confirmation of Housing Scrutiny Sub-Committee Minutes     | Democratic Services   | Regular Report<br>Lets Deliver Quality Housing            |
| Work Programme for 2019-20                                 | Democratic Services   | Regular Report  |
| Portfolio under Scrutiny Session: Our People and Resources | Cllr R Metcalfe       |   |
| <b>Monitoring Items</b>                                    |                       |   |
| Quarterly Strategic Risk Register Report-Quarter1          | Jaclyn Gibson         | Quarterly Report<br>Professional High Performing Services |
| Revenues and Benefits Shared Service Update                | Martin Walmsley       | Annual Report<br>Professional High Performing Services    |
| Income/Arrears Monitoring report                           | Martin Walmsley       | Annual Report<br>Professional High Performing Services    |

**16<sup>th</sup> September 2020 – additional meeting**

| Item(s)  | Responsible Person(s) | Strategic Priority/ Comments                              |
|--|-----------------------|---|
| <b>Standard Items</b>  |                       |   |
| Financial Performance (Detailed) – Quarterly Monitoring: Quarter 1 | Colleen Warren        | Quarterly Report<br>Professional High Performing Services |

**1 October 2020 (Thematic Reviews)**

| Item(s)   | Responsible Person(s) | Strategic Priority/ Comments                      |
|---|-----------------------|---|
| <b>Standard Items</b>   |                       |   |
| Housing Scrutiny Sub-Committee Minutes  | Democratic Services   | Regular Report<br>Lets Deliver<br>Quality Housing |
| Work Programme for 2019-20 – Update   | Democratic Services   | Regular Report                                    |
| Portfolio Under Scrutiny Session – Economic Growth<br>(To include recovery plans for the City and businesses) | Portfolio Holder      | Annual Session<br>Lets Drive Economic Growth      |
| <b>Other Item(s)</b>  |                       |   |
| Central Lincolnshire Local Plan Annual Report 2019/20 including<br>Financial Update                           | Toby Forbes-Turner    | Annual Report<br>Lets Drive Economic Growth       |

**19 November 2019 (Monitoring Overview)**

| Item(s)  | Responsible Person(s)        | Strategic Priority/ Comments  |
|--|------------------------------|---|
| <b>Standard Items</b>  |                              |   |
| Housing Scrutiny Sub-Committee Minutes   | Democratic Services          | Regular Report<br>Lets Deliver Quality Housing                        |
| Work Programme for 2019-20 – Update  | Democratic Services          | Regular Report  |
| <b>Monitoring Items</b>  |                              |   |
| Financial Performance (Detailed) – Quarterly Monitoring: Quarter 2                                 | Colleen Warren               | Quarterly Report<br>Professional High Performing Services             |
| Performance Quarterly Monitoring: Q1 & Q2<br>(including an update on service Covid recovery plans) | Heather Grover/Nathan Walker | Quarterly Report<br>Professional High Performing Services             |
| Strategic Risk Register – Quarterly Report Quarter 2   | Jaclyn Gibson                | Quarterly Report<br>Professional High Performing Services<br>Services |
| Treasury Management and Prudential Code Update Report – Half Yearly Report                         | Colleen Warren               | Half Yearly Report<br>Professional High Performing Services           |
| <b>Other Items:</b>  |                              |   |
| Budget Theme Group – Nominees  | Jaclyn Gibson                | Annual Appointment Professional High Performing Services              |
| The Lincoln City Profile   | Pat Jukes/Nathan Walker      |   |

21 January 2021

| Item(s)  | Responsible Person(s)      | Strategic Priority/ Comments                           |
|--|----------------------------|--|
| <b>Standard Items</b>                              |                            |  |
| Housing Scrutiny Sub-Committee Minutes             | Democratic Services        | Regular Report<br>Lets Deliver Quality Housing         |
| Work Programme for 2019-20 - Update                | Democratic Services        | Regular Report   |
| Portfolio Under Scrutiny Session – Quality Housing | Portfolio Holder           | Annual Session<br>Lets Deliver Quality Housing         |
| <b>Monitoring Item(s)</b>                          |                            |  |
| Performance Report-HRS                             | Gareth Griffiths           | Annual Report<br>Lets Deliver Quality Housing          |
| Fire Safety Update                                 | Andrew McNeil/Matt Hillman | Annual Report  |
| Scrutiny Annual Report                             | Democratic Services        | Annual Report<br>Professional High Performing Services |

**18 February 2021 (*Monitoring Overview*)**

| Item(s)  | Responsible Person(s) | Strategic Priority/ Comments                              |
|--|-----------------------|---|
| <b>Standard Items</b>  |                       |   |
| Housing Scrutiny Sub-Committee Minutes                             | Democratic Services   | Regular Report<br>Lets Deliver Quality Housing            |
| Work Programme for 2019-20 - Update                                | Democratic Services   | Regular Report  |
| <b>Monitoring Items</b>  |                       |   |
| Financial Performance (Detailed) – Quarterly Monitoring: Quarter 3 | Colleen Warren        | Quarterly Report<br>Professional High Performing Services |
| Performance Quarterly Monitoring: Quarter 3                        | Pat Jukes             | Quarterly Report<br>Professional High Performing Services |
| Strategic Risk Register – Quarterly Report Quarter 3               | Colleen Warren        | Quarterly Report<br>Professional High Performing Services |
| Feedback from Budget Review Group                                  | Colleen Warren        | Annual Report<br>Professional High Performing Services    |

25 March 2021

| Item(s)   | Responsible Person(s) | Strategic Priority/ Comments                |
|---|-----------------------|---|
| <b>Standard Items</b>   |                       |   |
| Housing Scrutiny Sub-Committee Minutes                            | Democratic Services   | Regular Report Lets Deliver Quality Housing |
| Draft Work Programme for 2021/22                                  | Democratic Services   | Regular Report                              |
| Portfolio Under Scrutiny Session – Customer Experience and Review | Portfolio Holder      | Annual Session<br>Vision 2020 (Mixed)       |
| <b>Other item(s)</b>  |                       |   |
| Section 106 Contributions Update                                  | Nicola Collins        | Annual Report<br>Lets Drive Economic Growth |

## Portfolio Under Scrutiny Sessions

| <b>Date</b>     | <b>Portfolio</b>               |
|-----------------|--------------------------------|
| 20 August 2020  | Our People and Resources       |
| 1 October 2020  | Economic Growth                |
|                 | Reducing Inequality            |
| 21 January 2021 | Housing                        |
|                 | Remarkable Place               |
| 25 March 2021   | Customer Experience and Review |